I. Working Group Purpose
The Willamette Valley Oak-Prairie Cooperative (WVOPC) Working Group (Working Group) serves as a panel of technical experts assembled to provide input and feedback in support of the development of the Willamette Valley Oak-Prairie Strategic Action Plan (SAP). The Working Group, or a variation, may remain in place beyond the completion of the SAP to provide continued technical support and collaboration toward implementation as needed. However, participation in the SAP process does not commit the individual or organization to a long-term commitment.

II. Roles and Responsibilities of the Working Group
The Working Group is an advisory body to the steering committee and will:
- Meet with the WVOPC Steering Committee and contractors at key junctions of the planning process to provide input.
- Be available for topic specific consultation by email, phone, or survey as needed.
- Provide feedback on draft materials as needed.
- Serve to represent the mission and goals of their organization.

III. Working Group Member Commitments
- Attend approximately 2-3 work-sessions during development of the SAP (over an 18-month period).
- Respond to requests for feedback and information in a timely and thoughtful manner.
- Serve as a conduit for data, reports, and information from their organization as needed.
- Bring ideas and concerns from their organization for discussion.
- Share all relevant information that may assist the group in achieving its goals.
- Participate in an open and mutually respectful exchange of ideas, views, and information.
- Articulate interests that underlie issues and concerns in an effort to find common ground.
- Test assumptions by asking questions.
- Seek to learn and understand each other’s perspective.
- Encourage respectful, candid, and constructive conversation.
- Provide balance of speaking time and encourage input from all Working Group members.
- Discuss topics together rather than in isolation.

III. Decision-Making
All Working Group members agree to:
- Function as an advisory panel to provide technical expertise and input to the Steering Committee and the contractors for consideration.
- Keep their organization’s decision-makers informed as needed.
- Support implementation of the eventual product if they have concurred in it.

IV. Membership and Meetings
All Working Group members agree to the roles and responsibilities; commitments; and decision-making process outlined above. Work sessions will be facilitated for efficient use of time and requests for information will be kept at a reasonable level. Membership may include up to 25 but no fewer than 10 members.